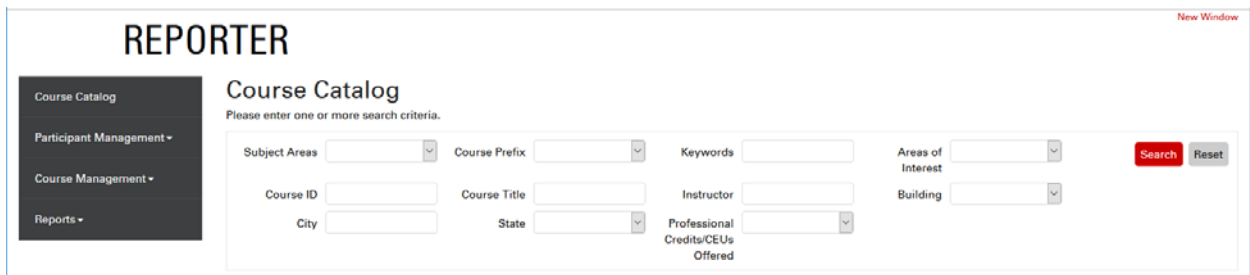


How To Register for FIN 101 using NCSU Reporter

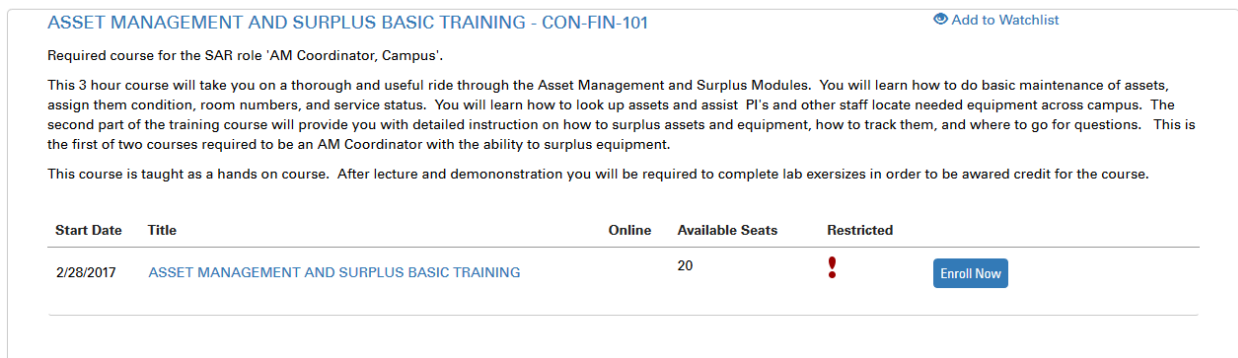
Please follow these steps to completion:

1. Go to: <https://reporter.ncsu.edu/>
2. Login with your unity id.
3. On left click on Course Catalog



The screenshot shows the 'REPORTER' interface with a 'Course Catalog' search form. The form includes a sidebar with navigation options: 'Course Catalog', 'Participant Management', 'Course Management', and 'Reports'. The main search area contains the following fields: Subject Areas (dropdown), Course Prefix (dropdown), Keywords (text input), Areas of Interest (dropdown), Course ID (text input), Course Title (text input), Instructor (text input), Building (dropdown), City (text input), State (dropdown), and Professional Credits/CEUs Offered (dropdown). There are 'Search' and 'Reset' buttons on the right.

4. When course catalog opens up type "CAMS" under Keywords and press search.
5. FIN-101 Asset Management and Surplus Basic Training course will populate. Press Enroll Now button to enroll.



The screenshot shows the course details for 'ASSET MANAGEMENT AND SURPLUS BASIC TRAINING - CON-FIN-101'. It includes a description of the course, its requirements, and a table of offerings. The table has columns for Start Date, Title, Online, Available Seats, and Restricted. An 'Enroll Now' button is visible next to the first offering.

Start Date	Title	Online	Available Seats	Restricted
2/28/2017	ASSET MANAGEMENT AND SURPLUS BASIC TRAINING		20	!

6. Confirmation box will pop up. Click 'Proceed to Cart.'
7. Read the registration policies and then, click box – "I have read and agree to registration policies."
8. Click on Checkout.

You are registered!